



Admissions Policy

Date agreed: September 2023

Review date: September 2025

Signed: _____

Head Teacher

Signed: _____

Chair of Governors

Admissions Policy

Mehria Primary School is a co-educational School for children between the ages of 5 and 11. The school aims to produce hard working and well mannered pupils in a secure Islamic environment. The Governors determine the overall admissions policy of the School in consultation with the Head teacher.

Deciding on the right school for your child is very important, and we believe that a personal visit is invaluable. Parents can make an appointment to meet the head teacher. We are also very happy to welcome prospective parents and their children to arrange a visit.

The aim of this policy is:

- To identify and admit children who will benefit from an academic education and who will contribute to and benefit from the ethos and activities of our school community.

We will only admit a child who has met the relevant admissions criteria as set out in this policy. The School will not be able to accept any registrations for any persons who are on the UK Sanctions list.

Registration:

Registration is understood to be an expression of interest in Mehria School. It does not commit a parent or parent(s) to accepting a place, nor does it commit the school to the offer of one. Early registration is recommended, and registrations will usually be considered in the order in which they are received. Registration is required prior to commencement of the admissions procedures set out in this policy.

Admissions Criteria:

Admission to Mehria School depends upon a prospective pupil meeting the criteria required to maintain and, if possible, improve the educational and general standards for all its pupils, commensurate with the School's ethos and aims. The School must also feel reasonably sure that it will be able to educate and develop the prospective pupil to the best of his or her potential and in line with the general standards achieved by the pupil's peers.

The School's criteria for admissions are:

- that a prospective pupil achieves sufficient results during a 'taster' / assessment day to satisfy the Head teacher that he or she can cope with the general pace of learning at the School.

An individual's economic status, gender, race, ethnicity, sexual orientation, religious beliefs, and in most cases disability (see below), do not form part of this selection process;

- that a satisfactory report is received from a pupil's current school or nursery setting
- that a prospective pupil, in the judgement of the Head teacher, shows sufficient aptitude, commitment and willingness to benefit from the educational opportunities on offer at the School;

- that the School is able to meet the needs of a prospective pupil without impairing the education of other pupils;
- that there are sufficient vacancies in the appropriate year group;

The School has the following year groups:

- Year 1
- Year 2
- Year 3
- Year 4
- Year 5
- Year 6

There is one class per year group.

Equal Opportunities:

Our aim is to encourage applications from candidates with a diverse a range of backgrounds. This enriches our community and is vital in preparing our pupils for today's world. Mehria Primary School is committed to equal treatment for all, regardless of a candidate's race, ethnicity, religion, sexual orientation or social background.

Special Educational Needs and Disability:

This guidance should be read in conjunction with the School's Learning Support Policy.

The School is inclusive and promotes a positive culture towards inclusion of disabled pupils and those with special educational needs and will not treat any applicant less favourably on these grounds.

However, at present, its facilities, physical and otherwise, for the disabled and those with special educational needs are limited. But, the School will do all that is reasonable to comply with its legal and moral responsibilities under the Equality Act 2010 and the Special Educational Needs and Disability Act 2001 in order to accommodate the needs of applicants who have disabilities for which, with reasonable adjustments, the School can cater adequately. The School also follows guidance issued by the Disability Rights Commission and the Independent Schools' Council. All applications will be judged fairly and the School will consider any reasonable adjustments which our small learning support team may be able to provide in order to cater for the child's disabilities.

For the purposes of this guidance, 'disability' includes any pupil or prospective pupil whose mobility, hearing, sight or other physical functions are impaired, or who exhibits other special educational

needs, such as dyslexia or dyspraxia, or significant behavioural or emotional problems. When applying for a place, parents are asked to discuss with the Head teacher the nature and extent of any disability.

The Head teacher may request copies of any assessments or relevant medical reports. Subject to this, the School will be sensitive to any requests for confidentiality. In assessing a prospective pupil, the School will consider each case on an individual basis and make any reasonable adjustments. The School is happy to consider any pupil with sufficient aptitude for a place at the School and no group is excluded. However, parents may wish to be aware of certain factors before deciding whether Mehria Primary School will be a suitable school for their child.

Disclosure :

In order for the School to consider what reasonable adjustments it may need to make for each individual pupil, full disclosure by parents of any medical reports, educational, psychology or psychiatric assessments, or any other relevant information, in advance of any application is essential.

All prospective parents will be asked to complete a form detailing any issues or concerns known at the time of application. In cases of doubt, parents should consult the School in advance of any application. In the event of parents disclosing relevant information of which they were already aware after accepting a place, or being discovered to have deliberately withheld such information at any stage during or after the admissions process, and the School is unable to make reasonable adjustments to cater for the pupil, the School reserves the right to withdraw the offer of a place or, if the pupil has already joined the School, to ask the parents to withdraw the child.

The Assessment Process:

The Headteacher is responsible for securing the admission of suitable pupils to the School. He may delegate the assessment, testing and recommendation of candidates to appropriate senior staff, whilst retaining responsibility for selection and the authority for the admission of pupils. The criteria for the selection of pupils for admission are at the discretion of the Headteacher. The School will consider entry at any point in a pupil's career, subject to the availability of places.

Appeals :

An application for admission may be refused if, in the opinion of the Headteacher:

- It is not possible for the School to provide an appropriate education for the prospective pupil
- The admission of the applicant is likely to jeopardise the safety and/or education of other pupils and/or jeopardise the good name and reputation of the School

Further information or advice regarding admissions can be obtained by contacting info@mehriaschool.org